



Academic year:  
...../.....

## INTERNSHIP AGREEMENT

(Internship abroad)

### ARTICLE 1

#### Contractors:

The present agreement governs the relationship between:

-**National Engineers School of Sousse**, located at Technopole of Sousse, Sahloul, 4054 Sousse, Tunisia, represented by its Internships Director **Ihsen SAAD**, and referred to by **ENISO**, on the one hand, &

-**Host training institution**<sup>1</sup>: .....

represented by<sup>2</sup> : .....

and referred to as: **the host training institution**, on the other hand,

#### - Intern's concerns:

Full name: .....Nationality: **Tunisian**

Class: **3<sup>rd</sup> year engineer (Bac + 5)** Department (specialty): .....

Regularly enrolled student at **ENISO**, referred to as: the **trainee**, whose signature below certifies that he/she has read the terms of this Agreement and he/she expressly consents to them.

### ARTICLE 2

#### The internship:

This internship is mandatory, related to the trainee's specialty at ENISO, and is an integral part of his/her curriculum. The ultimate purpose of the internship is to ensure the practical application of the syllabus provided by ENISO in laboratories or services of the host training institution .It will cover the following subject:

.....  
.....

That will be hold in<sup>3</sup>: .....

Under the responsibility of<sup>4</sup>: .....

Email.....

<sup>1</sup> Indicate the name of the host training institution

<sup>2</sup> Indicate the title and rank of the representative of the host institution

<sup>3</sup> Indicate place, region and country

<sup>4</sup> the title and rank of the representative of the host institution

During a period starting from: ..... to:.....

Number of indemnified months: .....

To the extent that the realization of the planned program requires, the internship may include a number of trips, whose cost will be fully covered by the **host training institution**, as a contribution to the training fares, based on the rates currently in use in the institution.

**ARTICLE 3**

**Intern’s rights and duties:**

During his/her stay in the **host training institution**, the **trainee** will be still considered a student from **ENISO**.

The **Trainee** will be governed by the currently adopted rules of the host training institution, particularly in relation to working hours, as well as work ethics and safety rules. He/she will have access, similar to the institution’s officials, to the on-site restaurant if it exists. In case of breach of internal rules, the Director of this **institution** has the right to terminate the internship after notifying the Director of **ENISO**.

**ARTICLE 4**

**Training indemnity:**

The trainee is not an employee of that **institution**, he/she cannot, in any circumstances, expect a salary. The cost of any training which is required by the **internship** will be covered by the **host training institution**. He/she will receive an amount called "training indemnity" which is set at ..... per month.

**ARTICLE 5**

**Work accident:**

The trainee is required to have social security coverage, and must purchase an insurance that supports civil liability and therefore by releasing **ENISO** and the **host training institution** from any liability. In case the trainee has an accident during the internship, the representative of the **host training institution** referred to in article 2 is committed to immediately make the necessary declarations relating to the medical expenses which will be fully paid by the social security.

**ARTICLE 6**

**Internship report:**

The internship report that the **trainee** has to present to **ENISO** must necessarily be submitted to the **host training institution**. The latter will provide the student an official internship certification indicating the subject, place and duration of the internship. Furthermore the “training minutes” provided by ENISO must be completed by the trainee during the placement. The internship supervisor is required to provide his/her assessments on the work and behavior of the trainee in the last pages of this “training minutes”. The internship attestation and the “training minutes” will be delivered to the ENISO internship service before the oral presentation (to be formally scheduled later at ENISO).

**ARTICLE 7**

**Confidentiality and proprietary:**

*Confidentiality:* As part of the implementation of the internship, the **trainee** is subject to the obligation of professional secrecy. The internship report once approved by the **host training institution** will be considered property of the **trainee** and the **ENISO**, except for any confidential parts which should be grouped in a separated appendix.

*Industrial Property:* Industrial Property of the results of studies in which the trainee will participate in the internship is fully entitled to the **host training institution**.

Sousse, ..... Sousse, .....

*Trainee*

*Host training institution (signature and stamp)*

*Internships Director at ENISO*